



**City of McAllen, Texas**  
**Office of Emergency Management**  
**Stages of Economic Re-Opening**

	PHASE ONE (Significant Mitigation)	PHASE TWO (Moderate Mitigation)	PHASE THREE (Low Mitigation)
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## Public Health Conditions Required

**OPENING STATEMENT:** Hidalgo County recognizes that we are 2-3 weeks behind metropolitan areas in terms of COVID-19 disease transmission and/or development with its first positive case confirmed on March 21, 2020.

Based upon available local epidemiological information related to positive COVID 19 tests and recovered cases, phases should advance when trends reflect increased recovery and should revert with trends reflect increased positive tests. Actual numbers to be acted upon are yet to be determined, and during early phases should be based upon close consultation between local political leaders and public health officials. Additional consideration in moving between phases should account for local hospital capacity to treat all patients without crisis in care.

Testing and Contact Tracing: Increase testing in our community to determine level of infections, and a testing program in place for at-risk health care employees. However antibody testing will not be available in large quantities until June.

### **CONTINUE TO PRACTICE GOOD HYGIENE**

- Hand Washing
- Avoid touching your face
- Sneeze/Cough into a tissue
- Disinfect frequently used items.
- Continue with face coverings while in public

### **PEOPLE WHO FEEL SICK SHOULD STAY HOME**

- Individuals who came into contact with a positive case or someone who shows symptoms, must isolate for 14 days.
- Contact and follow the advice of physician.

**TRAVEL OUTSIDE THE COUNTY IS DISCOURAGED**, and special attention should be taken by Americans traveling to Mexico. Travel to Mexico for non-essential activity is specifically discouraged.

# General Public Health Measures

## PHASE ONE (Significant Mitigation)

### **FOR INDIVIDUALS:**

ALL VULNERABLE INDIVIDUALS continue to support shelter in place order when not doing non-essential activity.

Facilities like Adult Day Cares and Nursing Homes must have a pre-shift screening before employees come to into work.

WHEN IN PUBLIC: maximize physical distance from others, Socializing in groups of more than 10 people will be observed.

LIMIT TRAVEL for essential purposes only and adhere to face coverings and 6 ft social distancing.

### **FOR EMPLOYERS:**

Continue to TELEWORK, whenever possible and feasible with business operations.

Employers MUST provide a sanitary environment.

Further, to maintain the health and safety of the workplace, all employers, require all employees to answer the following questions prior to the commencement of each work shift/day. If an employee answers yes to any question they should not be allowed to work that day, and seek appropriate medical guidance.

1. Have you been exposed to someone in your household or been within close contact (within 6 feet) of an individual with a confirmed COVID-19 case in the last 14 days?

2. Today or within the last 24 hours, have you had a measured temperature greater than 100.4°F?

3. Today or within the last 24 hours, have you had a new or worsening cough?

4. Today or within the last 24 hours, have you had shortness of breath or difficulties breathing?

- If you have any of the following:
  - Gasping for air or cannot talk without catching your breath (extremely difficult breathing)
  - Blue-colored lips or face
  - Severe and constant pain or pressure in the chest
  - Severe and constant dizziness or lightheadedness
  - Unconscious or very difficult to wake up
  - Slurred speech (new or worsening)
  - New seizures or seizures that won't stop
  - Acting confused (new or worsening)

**PLEASE STOP AND CALL 911!**

5. Today or within the last 24 hours, have you had new or worsening body aches?
6. Today or within the last 24 hours, have you had a sore throat?
7. Today or within the last 24 hours, have you suffered from a diminished capacity to taste or smell?
8. Today or within the last 48 hours, have you traveled to Mexico?

Please remember that essential employees who must report for employment must carry a letter provided by Human Resources that states your essential status.

Close COMMON AREAS where personnel are likely to congregate and interact.

Minimize non-essential travel.

SCHOOLS AND ORGANIZED YOUTH ACTIVITIES: Support the governor's direction to close for the school year.

VISITS TO SENIOR LIVING FACILITIES AND HOSPITALS are prohibited. Those who do interact with residents and patients must adhere to strict protocols regarding hygiene. Encourage "televisiting". Discourage any type of health care profession "cross employment."

ELECTIVE SURGERIES will follow the Texas Medical Association guidelines. THSC Commission guidelines.

GYMS and fitness centers must remain closed.

BARS must remain closed.

Large Venues and Mass Gatherings

- Large venues and mass gatherings should remain closed during Phase One
- City approved safety plan prior to reopening of venue
- All employees must be trained on environmental cleaning and disinfecting, hand hygiene and respiratory etiquette.

# General Public Health Measures

## PHASE TWO (Moderate Mitigation)

ALL VULNERABLE INDIVIDUALS should restrain from high risk environments. Members of households with vulnerable residents should consult with medical providers for a plan to re-integration to the public.

All individuals, WHEN IN PUBLIC should maximize physical distance from others. Social settings of more than 50 people must be observed.

NON-ESSENTIAL TRAVEL must be assessed to determine risk. Travel can resume with social distancing and protective measures. Individuals must pre-plan to make sure they are not going to high risk areas and avoid hotspots.

Continue with TELEWORK, especially in the health care profession. Promote telemedicine when indicated and high encouraged guidance from Texas health community service and other orgs encourage the continuation Telemedicine

SCHOOLS AND ORGANIZED YOUTH ACTIVITIES must have a pre-approved plan before opening. In accordance to the regulatory licensing agency to be reviewed by their local governing jurisdiction.

VISITS TO SENIOR CARE FACILITIES AND HOSPITALS should be prohibited. Those who do interact with residents and patients must follow strict protocols and measures.

ELECTIVE SURGERIES can resume as long as they comply with the guidance set for by the State and search capabilities.

GYMS and Fitness Centers must have a written plan submitted. Requires monitoring.

BARS may operate with diminished standing capacity based upon available guidance

### Large Venues and Mass Gatherings

- Emergency Occupancy recommended at no more than **50 people or 20%** of regular occupancy based on square footage or spacing between seats at six feet to comply with social distancing. Spacing between rows would be equal to six feet apart.
- Ingress Measures: Added safety/medical personnel recommended to check temperature of attendees and ask virus related exposure questions as an additional protocol to entrance. Isolate attendees who demonstrate any flu-like symptoms upon entrance or develop symptoms while in attendance. Create incident reports of any attendees who develop flu-like symptoms and notify medical personnel if necessary.
- Egress Measures: Separate ingress and egress when possible to allow for social distancing
- Increase standalone hand sanitizers throughout venue at all ingress and egress locations
- Encourage patrons to bring credit/debit cards instead of cash
- Increase protective shields between employee and guests (Example: Guest Services, Box Office, Bar, Concession Stands).

- Self-serve buffet style food service will be suspended and replaced by alternative service styles.
- Food preparation stations to be sanitized at least once per hour
- Kitchens to be deep cleaned and sanitized at least once per day
- Food and beverage items being prepared to be transferred to other employees using contactless methods (leaving on expediting tables, conveyors, etc.)
- Disinfect high traffic areas frequently such as doors, hand rails, restrooms, seats, arm rests, etc. Disinfecting should be logged.
- Visible signage and communication throughout venue on proper hygiene protocols to include intercom announcements when possible
- Attendees must adhere to strict protocols regarding hygiene including mandatory face masks for all attendees
- City approved safety plan prior to reopening of venue; updated mass gathering permits; onsite inspection
- Employees:
  - All employees must be trained on environmental cleaning and disinfecting, hand hygiene and respiratory etiquette.
  - Mandatory face masks for employees, staff and vendors
  - Temperature checks for employees, vendors, staff, production crew before entrance to venue

# General Public Health Measures

## PHASE THREE (Low Mitigation)

VULNERABLE INDIVIDUALS can resume public interactions with guidance of their physician.

LOW RISK POPULATIONS should consider minimizing time spent in crowded environments and natural separation is encouraged.

Resume UNRESTRICTED STAFFING of worksites, however, must be diligent regarding hygiene.

VISITS TO SENIOR CARE FACILITIES AND HOSPITALS can resume. Those who interact with residents and patients must be diligent regarding hygiene.

GYMS: can reopen

BARS: can reopen.

Large Venues and Mass Gatherings:

- Emergency Occupancy (Early Stages) recommended **at 50% of regular occupancy** based on square footage with adequate spacing between seats to comply with social distancing.
- Emergency Occupancy recommended to increase steadily based on sustained low risk.
- Ingress Measures: Isolate attendees who demonstrate any flu-like symptoms upon entrance or develop symptoms while in attendance. Create incident reports of any attendees who develop flu-like symptoms and notify medical personnel if necessary.
- Egress Measures: Separate ingress and egress when possible to allow for social distancing
- Increase standalone hand sanitizers at all ingress and egress locations
- Encourage patrons to bring credit/debit cards instead of cash
- Increase protective shields between employee and guests (Example: Guest Services, Box Office, Bar, Concession Stands).

Self-serve buffet style food service will be suspended and replaced by alternative service styles.

Food preparation stations to be sanitized at least once per hour

Kitchens to be deep cleaned and sanitized at least once per day

Food and beverage items being prepared to be transferred to other employees using contactless methods (leaving on expediting tables, conveyors, etc.)

- Disinfect high traffic areas frequently such as doors, hand rails, restrooms, seats, arm rests, etc.
- Visible signage and communication throughout venue on proper hygiene protocols to include intercom announcements when possible
- City approved safety plan prior to reopening of venue; updated mass gathering permits; onsite inspection
- Employees:
  - All employees must be trained on environmental cleaning and disinfecting, hand hygiene and respiratory etiquette.
  - Allow employees and staff to wear masks and gloves

# Individuals

## PHASE ONE (Significant Mitigation)

[Individual stay-at-home orders in place, travel for essential business only, stringent social distancing, face coverings in public \(Phase 1\)](#)

ALL VULNERABLE INDIVIDUALS\* should continue to shelter in place. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents. All individuals, WHEN IN PUBLIC (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others. Social settings of more than 10 people, where appropriate distancing may not be practical, should be avoided unless precautionary measures are observed. Avoid SOCIALIZING in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing (e.g., receptions, trade shows) MINIMIZE NON-ESSENTIAL TRAVEL and adhere to CDC guidelines regarding isolation following travel.



# Individuals

## PHASE TWO (Moderate Mitigation)

Modified stay-at-home especially for those who are vulnerable, social distancing continues, facial coverings continue, curfew 11 p.m. - 5 a.m., retail to go, no on-site consumption or shopping allowed, nursing home visitation for immediate family only  
(Phase 2)

ALL VULNERABLE INDIVIDUALS should continue to shelter in place. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents. All individuals, WHEN IN PUBLIC (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others. Social settings of more than 50 people, where appropriate distancing may not be practical, should be avoided unless precautionary measures are observed. NON-ESSENTIAL TRAVEL can resume.

## Individuals

PHASE THREE  
(Low Mitigation)

General movement allowed, facial coverings in public places where more than 10 are expected to gather (ie malls, downtown, etc.), large gathering venues reduced to 50% capacity to allow for proper social distancing  
(Phase 3)

VULNERABLE INDIVIDUALS can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed. LOW-RISK POPULATIONS should consider minimizing time spent in crowded environments.

## **Employers**

### **PHASE ONE (Significant Mitigation)**

Only essential businesses as defined in the DHS Guidelines for Critical Infrastructure Workforce, Version 2.0 and those with express permission from TDEM can operate. Phase in retail-to-go at appropriate time pursuant to Governor's Order.

# Employers

## PHASE TWO (Moderate Mitigation)

### Phase Two - Reopening Guidelines

Businesses must establish the following before reopening:

- 1) Develop an Infectious Disease Preparedness and Response Plan. Have the Infectious Disease Preparedness and Response Plan filed with the city.
- 2) Post the Infectious Disease Preparedness and Response Plan at the entrance of the business.
- 3) Provide safe hygiene training to all employees and how to properly use PPE. All employees should be reminded to not touch their face, and sneezing and coughing etiquette.
- 4) Require all employees and customers entering the business to wear face masks and to frequently wash their hands with soap and water for at least 20 seconds (the length of time it takes to sing the happy birthday song) or use hand sanitizing station.
  - Avoid touching your eyes, nose, and mouth with unwashed hands.
  - Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
  - Throw used tissues in the trash and immediately wash hands with soap and water for at least 20 seconds.
  - Clean AND disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, and doorknobs. Dirty surfaces can be cleaned with soap and water prior to disinfection.
  - Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- 5) Maintain regular housekeeping practices (including routine cleaning and disinfecting of public surfaces, equipment, with chemicals effective in killing the coronavirus, etc.).
- 6) Encourage workers who are sick to stay home and send employees who are sick home.
- 7) Prompt identification and 14-day isolation of potential COVID-19 infectious individuals, and designate an isolation area in facility for persons who are not feeling well, or who have signs or symptoms of COVID 19. Restrict the number of people and identify personnel authorized to enter the isolation area.
- 8) Require social distancing of 6ft. or more for employees and customers. If maintaining social distancing is a challenge, temporarily move work stations or install barriers between work stations.
- 9) Check temperatures of employees starting a work-shift.
- 10) Provide hand sanitizing station near the entrance of the building for all entering and exiting with hand sanitizer containing at least 60% alcohol

11) Provide a quick health survey of employees for each shift of work:

- Do you have any of these symptoms: fever, aches, cough, shortness of breath?
- Have you come in contact with anyone diagnosed with COVID-19?
- Are you currently waiting for the results of a COVID-19 test?
- Have you traveled outside of Texas over the last 14 days?
- I understand my responsibility to not come to work if I have symptoms of COVID-19 or if I have recently come in contact with someone who has COVID- 19.
- I understand my responsibility to comply with (the business name) health and sanitization standards.

12) Provide as much single use items as possible for the public (menus, salt and pepper shakers, sugar packets and condiments on the table).

13) Encourage workers to report any safety and health concerns to immediate supervisor.

14) Reduce occupancy for venues, event centers, bars, performance centers by 50 percent and maintaining 6ft social distancing.

15) Encourage technology/software options to limit contact at point of sale/contactless transactions.

# Employers

## PHASE THREE (Low Mitigation)

### Phase Three - Reopening Guidelines

Business can increase operational capacity as long as social distancing can be maintained.

Continue to accommodate at risk population employees and customers by requiring them to observe social distancing and employee face mask requirements and where possible repositioning their work area or maintain barriers to minimize exposure.

Face masks voluntary for customers still required for front line employees where social distancing cannot be maintained.

Continue hygiene and safety protocol from phase two including start of shift temperature checks.

Continue to require employees who are not feeling well to stay home. If they have respiratory symptoms then they should self-quarantine for 14 days.

Employees that have returned from travel to an area designated as a virus hot spot should self-quarantine for 14 days.

Monitor public health communications about the Corona virus recommendations for the workplace and share with all employees as it becomes available.

Employees continue to observe the Company Disease Preparedness and Response Plan policy protocol.

For businesses that involve personal contact (ie. hair salons, barber shops, tattoo shops, child care facilities, or elderly care centers): All employees must comply with the occupational requirements established by the local health departments and all services will be provided by advanced appointment only. In addition all front line employees should be subject to a COVID testing schedule as established by the CDC or State health agencies.

# Specific Type of Employers

## PHASE ONE (Significant Mitigation)

### Public Transportation Re-Open Phases

#### Phase 1-Significant Mitigation

##### **Employer/Employees**

- PPE for all employees (masks, gloves, germicidal wipes, etc.)
- Frontline employees must wear (KN95/N95/Surgical Mask)
- Check temperature of employees at start of shift
- Social Distancing enforcement and visual aids in buses and facility
- Provide access to health recommendations on all vehicles and facility
- Continued sanitation efforts previously implemented
- Avoid dry sweeping of facility and vehicles
- HVAC should run on fresh air on highest possible setting on vehicles and facility
- Work-from home for Administrative Staff
- Work with tenants on flexible schedules
- Offices remain closed to walk-in traffic (phone inquires only)
- Suspension of fare and rear-only access to bus to protect drivers
- All revenue service vehicles limited to 50% capacity
- Provide plexiglass barrier for driver (optional)
- Provide frontline staff access to shower before going home (optional)

##### **Passengers/Users**

- Must wear face covering of some kind
- Observe social distancing recommendations
- Use services for essential trips only
- Avoid traveling if sick unless using service to access medical care

\*\*During all phases of the re-opening process we must keep in close and continuous communication with state and local public health and emergency management officials to monitor developments; including Federal Transit Administration (FTA) & American Public Transportation Association (APTA).

# Specific Type of Employers

## PHASE TWO (Moderate Mitigation)

### Public Transportation Re-Open Phases

#### Phase 3-Moderate Mitigation

##### **Employer/Employees**

- PPE for all employees
- Frontline employees must wear (KN95/N95/Surgical Mask)
- Check temperature of employees at start of shift
- Social Distancing enforcement and visual aids in buses and facility
- Provide access to health recommendations on all vehicles and facility
- Mitigate through capacity constraints due to added use (tripper service, added frequency)
- Continued sanitation efforts previously implemented
- Avoid dry sweeping on buses and facility
- HVAC should run on fresh air on highest possible setting
- Continue work-from home for Administrative Staff but begin bringing staff back to office
- Provide germ shields for frontline staff and ticketing booths
- Work with tenants on flexible schedules
- Offices remain closed to walk-in traffic but start opening on a limited basis
- Suspension of fare and rear-only access to bus to protect drivers
- All revenue service vehicles limited to 50% capacity
- Provide plexiglass barrier for driver (optional)
- Provide frontline staff access to shower before going home (optional)

##### **Passengers/Users**

- Must wear face covering of some kind
- Observe social distancing requirements
- Recommend limited trips based on need as we start to re-open
- Avoid traveling if sick unless using service to access medical care

\*\*During all phases of the re-opening process we must keep in close and continuous communication with state and local public health and emergency management officials to monitor developments; including Federal Transit Administration (FTA) & American Public Transportation Association (APTA).



# Specific Type of Employers

## PHASE THREE (Low Mitigation)

### Public Transportation Re-Open Phases

#### Phase 3-Low Mitigation

##### **Employer/Employees**

- PPE optional for all employees
- Reevaluate who is frontline as interactions increase; must wear (KN95/N95/Surgical Mask)
- Check temperature of employees at start of shift
- Social Distancing recommendation and visual aids in buses and facility
- Provide access to health recommendations on all vehicles and facility
- Mitigate through capacity constraints due to added use (tripper service, added frequency)
- Continued sanitation efforts previously implemented
- Avoid dry sweeping on buses and facility
- HVAC should run on fresh air on highest possible setting
- Bring administrative staff back from telecommuting
- Provide germ shields for frontline staff and ticketing booths
- Work with tenants on flexible schedules
- Open offices for access to the public with added measures
- Start implementing fares and front door access
- Look at increasing bus capacity above 50% (optional)
- Provide contactless fare option (optional)
- Provide plexiglass barrier for driver protection (optional)
- Provide frontline staff access to shower before going home (optional)

##### **Passengers/Users**

- Recommend use of face covering of some kind
- Observe social distancing recommendations
- Use services freely
- Avoid traveling if sick unless using service to access medical care
- Encourage contactless fare usage

\*\*During all phases of the re-opening process we must keep in close and continuous communication with state and local public health and emergency management officials to monitor developments; including Federal Transit Administration (FTA) & American Public Transportation Association (APTA).

# General Measures

## PHASE ONE (Significant Mitigation)

### Parks and Recreation Health Measures: Phase One

#### **Employees**

All employees must be trained on environmental cleaning and disinfecting, hand hygiene and respiratory etiquette.

temperature checks and ask virus related exposure questions as an additional protocol to entrance.

Increase protective shields between employee and guests at reception desks

Disinfect high traffic areas frequently such as doors, hand rails, restrooms, seats, arm rests, etc.

must adhere to strict protocols regarding hygiene including mandatory face masks

#### **Participants**

o temperature checks and ask virus related exposure questions as an additional protocol to entrance.

o must adhere to strict protocols regarding hygiene including mandatory face masks

#### **Facilities**

Separate ingress and egress when possible to allow for social distancing

Visible signage and communication throughout facilities on proper hygiene protocols to include intercom announcements when possible

#### • **Closed to the public**

o Community center, athletic facilities, aquatic facilities, recreation centers, seniors centers, Public restrooms closed, Water fountains non-operational, Playgrounds closed, Splash pads closed, facilities for team sports closed

#### • **Limited staff on-site practicing social distancing with masks required**

o Community centers, recreation centers, senior centers

#### • **Suspended Programs**

▪ Community centers, aquatics, senior centers, recreation centers

#### • **Virtual programming offered**

o Community centers, recreation centers, athletics, aquatics, senior centers

#### • **Senior meal program offered- drive thru only**

o Community centers, recreation centers, senior centers

#### • **Parks**

o Green space open

▪ Social distancing required

▪ Face masks required based on City mandate

▪ Case by case determination based on historically high traffic holidays

o Full trail system open whether located in a park or athletic facility

#### • **Special Events**

o Virtual special events offered

### **Aviation- Phase 1-Significant Mitigation**

#### **EMPLOYER STEPS**

• PPE for all employees

• Social Distancing/Hygiene Messaging throughout airport (restrooms, digital signs, floor)

- Enhanced Sanitation Efforts
- Telecommuting Options for Administrative Staff
- Work with tenants on flexible schedules
- Common work areas will remain closed
- Employee parking areas updated to minimize social contact and to avoid use of common work space
- Ops conducting fingerprinting by appointment only for new badge applications while maintaining social distancing and wearing PPE
- Ops has closed the front office area, and is only open for scheduled badge application/renewal form drop offs, lost and found items, parking ticket validations and mail delivery
- Ops is conducting online SIDA Training

#### **PASSENGER STEPS**

- Minimize Non-Essential Travel
- Adhere to CDC guidelines regarding isolation following travel
- Review CDC/Homeland Security Travel Restrictions
- Visit Airline Website / Social Media for information on cancellations and/or delays
- Visit TSA Website / Social Media for information on COVID-19 impacts to security screening
- At the airport, wear your mask, maximize physical distance from others, avoid being in groups of more than 10 people, and follow CDC recommendations for sanitation and hygiene

# General Measures

## PHASE TWO (Moderate Mitigation)

### Parks and Recreation Health Measures: Phase Two

#### **Employees**

All employees must be trained on environmental cleaning and disinfecting, hand hygiene and respiratory etiquette.

temperature checks and ask virus related exposure questions as an additional protocol to entrance.

Increase protective shields between employee and guests at reception desks

Disinfect high traffic areas frequently such as doors, hand rails, restrooms, seats, arm rests, etc.

must adhere to strict protocols regarding hygiene including mandatory face masks

#### **Participants**

temperature checks and ask virus related exposure questions as an additional protocol to entrance.

must adhere to strict protocols regarding hygiene including mandatory face masks

#### **Facilities**

Separate ingress and egress when possible to allow for social distancing

Visible signage and communication throughout facilities on proper hygiene protocols to include intercom announcements when possible

#### • **Closed to the public**

o athletic facilities, aquatic facilities, seniors centers, Public restrooms closed, Water fountains non-operational, Playgrounds closed, Splash pads closed, facilities for team sports closed

#### • **Limited youth programming will resume with no more than 20% of regular occupancy**

o Community and recreation centers

#### • **Senior programming suspended**

o Community centers, recreation centers, senior centers, athletics, aquatic centers

#### • **Limited staff on-site practicing social distancing with masks required**

o Based on programming needs at community centers, recreation centers, senior centers

#### • **Suspended Programs**

o Athletics, aquatics, senior centers

#### • **Virtual programming offered**

o Community centers, recreation centers, athletics, aquatics, senior centers

#### • **Senior meal program offered- drive thru only**

o Community centers, recreation centers, senior centers

o Closed to the public

Programs suspended

#### • **Parks**

o Green space open

▪ Social distancing required

▪ Face masks required based on City mandate

▪ Case by case determination based on historically high traffic holidays

o Full trail system open whether located in a park or athletic facility

#### • **Special Events**

o Virtual special events offered

## **Aviation Phase 2-Moderate Mitigation**

### **EMPLOYER STEPS**

- PPE for all front line employees
- Social Distancing/Hygiene Messaging throughout airport (restrooms, digital signs, floor)
- Enhanced Sanitation Efforts
- Telecommuting Options for Administrative Staff
- Work with tenants on flexible schedules
- Common work areas will remain closed
- Employee parking back to normal
- Ops not receiving new badge applications
- Ops conducting fingerprinting by appointment only for new badge applications while maintaining social distancing and wearing PPE
- Ops has closed the front office area, and is only open for scheduled badge application/renewal form drop offs, lost and found items, parking ticket validations and mail delivery
- Ops is conducting online SIDA Training

### **PASSENGER STEPS**

- Non-Essential Travel can resume
- Visit Airline Website / Social Media for information on cancellations and/or delays
- Visit TSA Website / Social Media for information on COVID-19 impacts to security screening
- At the airport, wear your mask, maximize physical distance from others, avoid being in groups of more than 50 people, and follow CDC recommendations for sanitation and hygiene

# General Measures

## PHASE THREE (Low Mitigation)

### Parks and Recreation Health Measures: Phase Three

#### **Employees**

All employees must be trained on environmental cleaning and disinfecting, hand hygiene and respiratory etiquette.

temperature checks and ask virus related exposure questions as an additional protocol to entrance.

Increase protective shields between employee and guests at reception desks

Disinfect high traffic areas frequently such as doors, hand rails, restrooms, seats, arm rests, etc.

must adhere to strict protocols regarding hygiene including mandatory face masks

#### **Participants**

temperature checks and ask virus related exposure questions as an additional protocol to entrance.

must adhere to strict protocols regarding hygiene including mandatory face masks

#### **Facilities**

Separate ingress and egress when possible to allow for social distancing

Visible signage and communication throughout facilities on proper hygiene protocols to include intercom announcements when possible

#### • **Closed to the public**

○ aquatic facilities, Public restrooms closed, Water fountains non-operational, Playgrounds closed, Splash pads closed, facilities for team sports

#### • **Limited programming will resume with occupancy of no more than 50% of regular occupancy based on square footage with adequate spacing to comply with social distancing**

○ Community centers, recreation centers

#### • **Limited programming will resume with adequate spacing to comply with social distancing**

○ Senior centers

#### • **Limited staff on-site practicing social distancing with masks required**

○ Based on programming needs at community centers, recreation centers, senior centers

#### • **Suspended Programs**

○ Athletics, aquatics

#### • **Virtual programming offered**

○ Community centers, recreation centers, athletics, aquatics, senior centers

#### • **Parks**

○ Green space open

▪ Social distancing required

▪ Face masks required based on City mandate

▪ Case by case determination based on historically high traffic holidays

○ Full trail system open whether located in a park or athletic facility

#### • **Special Events**

### **Aviation Phase 3-Low Mitigation**

### **EMPLOYER STEPS**

- PPE optional for front line employees
- Social Distancing/Hygiene Messaging throughout airport (restrooms, digital signs, floor)
- Enhanced Sanitation Efforts
- All staff returns to office
- Normal operating schedules resume for tenants
- Common work areas open but social distancing/hygiene recommendations from CDC encouraged
- Employee parking back to normal
- Resume normal operations for badging, fingerprinting and training
- Re-open front office area

#### **PASSENGER STEPS**

- Visit Airline Website / Social Media for information on cancellations and/or delays
- Follow CDC recommendations for sanitation and hygiene

### **Aviation Phase 3-Low Mitigation**

#### **EMPLOYER STEPS**

- PPE optional for front line employees
- Social Distancing/Hygiene Messaging throughout airport (restrooms, digital signs, floor)
- Enhanced Sanitation Efforts
- All staff returns to office
- Normal operating schedules resume for tenants
- Common work areas open but social distancing/hygiene recommendations from CDC encouraged
- Employee parking back to normal
- Resume normal operations for badging, fingerprinting and training
- Re-open front office area

#### **PASSENGER STEPS**

- Visit Airline Website / Social Media for information on cancellations and/or delays
- Follow CDC recommendations for sanitation and hygiene